# **Application for Local Law Permit Placement of items 2024/2025**



Commercial Business □

Commercial Business	J	Community Group	
1. Applicant Details			
Surname:		Given Name:	
Business Name:			
Physical Address of Business:			
Postal Address:			
Telephone No:		Mobile No:	
Email:			
2. Placement of the following items			
A-Frame Sign/Teardrop Banner Chairs & Tables Charity Clothing Bin Planter Boxes Temporary Food Stalls or		Outdoor Heater Goods Display Barrier Screens Real Estate Pointer Boards	
Sausage Sizzles  3. Details of item/s		Other Specify:	_ 🗆
1) Item:(e.g. 4 x chairs & 2 x tables) 2) Item:		(e.g. Street/s & Suburb)	
3) Item:		_ Location:	
4. Additional information (if applicat	ole): _		
Consent to Utilise Neighbouring Pre			
Physical Address of Business:			
Telephone No:			
Email:			
Neighbouring Business Name:			
Business Owner Name:			

Mail PO Box 18 Ballan Vic 3342

Ballan 15 Stead St Ballan

Bacchus Marsh 215 Main St Bacchus Marsh

Darley 182 Halletts Way Darley

P(03) 5366 7100 E info@moorabool.vic.gov.au W www.moorabool.vic.gov.au ABN 293 5275 4296





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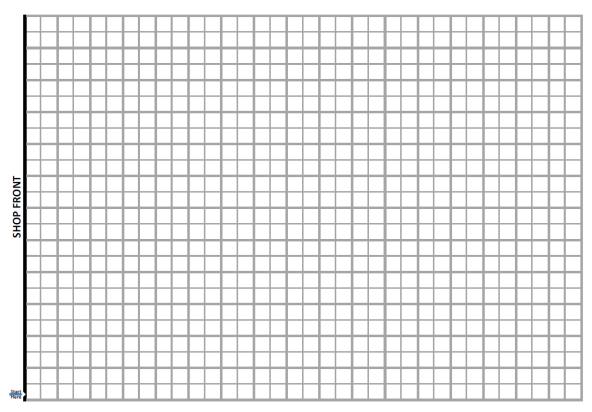
5. Application Checklis	5.	Appl	ication	Checklist
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I have signed this application	
I have provided a scaled drawing indicating the layout of items to be placed on Council land	
I have submitted photographs or design details of the items I propose to place on Council land	
I have attached a copy of my public liability insurance	

Failure to include all items in this checklist may result in delay or denial of this permit.

**Note:** Advertising boards, banners and barrier screens must meet advertising and colouring standards set out in Council's Footpath and Activities Guidelines 2021. A photograph or diagram of these items including colour scheme **must** be provided with this application.

### **6. Permit application layout plan** (please complete)



Total m<sup>2</sup> of footpath utilised:

**Notes:** You are required to show to scale the following:





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- 1. The area to be occupied by tables and chairs and any other fixtures or fittings;
- 2. The building line and/or shop front including side boundaries, doors, windows etc;
- 3. The footpath width to face the kerb, any existing street fixtures or fittings and pedestrian thoroughfare; and
- 4. The direction of North on the sketch drawing.

#### See attached example

I have attached a copy of current Public Liability Insurance showing coverage of \$10,000,000 (minimum).			
Iwill be used in accordance with relecorrect.	(please print) understand that the information provided abovevant legislation and Council Policies and declare that this information is true an		
Signature	Date		
Please Note: Personal information will be hele	d securely and will not be used or disclosed for any other purpose.		

#### **EXAMPLE LAYOUT PLAN**

